



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, April 13, 2023  
5:00 P.M.**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Sonny Graham, Board President  
John Reyes, Board Secretary  
Susan Burch, Board Member  
Patricia Schoppmann, Board Member  
Michael Fagnan, Board Member

Darlene McCauley, Superintendent/Principal  
Jeremy Clarke, Elementary Principal  
Kevin Boyer, Business Manager  
Sheree Goessman, District Secretary

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.
4. Monthly Employee Shout Out.

**AGENDA**

5. Consideration of approval of the April 13, 2023 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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6. Public Comment.



## **INFORMATION AND DISCUSSION:**

7. Mr. Boyer, Business Manager.
  - a. Budget Update
  - b. Student Activity Balance.
  - c. Food Service Financial.
  - d. Quarterly Maintenance Report.
  - e. Other
  
8. Mr. Clarke, Elementary Principal
  - a. School Update
  - b. Upcoming School Activities
    - i. April 5, 2023 @ 5:00 p.m. – BDES Spring Fling
    - ii. April 11, 2023 – Standardized Testing Starts
    - iii. April 24-28, 2023 - Scholastic Book Fair
    - iv. April 26, 2023 – Hill Run
  - c. Other
  
9. Mrs. McCauley, Superintendent/Principal
  - a. School Update.
  - b. Upcoming School Activities.
    - i. April 5, 2023 – Quarter 2 Honor Roll recognition
    - ii. April 11, 2023 – Make-up Testing for AASA, ACT, and ACT Aspire.
    - iii. April 14, 2023 – Blood Drive at LUSD Board Room: 8:00 a.m.-2:00 p.m.
    - iv. April 15, 2023- Craft Fair in the Commons Area: 9:00 a.m.-3:00 p.m.
    - v. April 20, 2023 – Testing Incentive Trip to the bowling alley in Mesquite.
    - vi. April 27, 2023 – College Acceptance Event: 6:00 p.m. in the Media Center.
  - c. Other.
  
10. Board Reports.
  - a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

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11. Consideration of approval of the March 9, 2023 Regular Governing Board Meeting Minutes.
  
12. Consideration of approval of Vouchers and Stipends:
  - a. LUSD9 Payroll Vouchers: 20/2320, 21/2321, 22/2322, and 23/2323.
  - b. LUSD9 Vouchers: 1016 and 1017.



- c. Stipends
  - i. Summer School Stipends
    - a) 5 Teachers at \$35 per hour
    - b) 2 School Aides at \$15 per hour
    - c) 2 Food Service Workers \$14.30 - \$20.00 an hour.
    - d) 4 Bus Drivers (1 per day) \$17.50-\$25.75 an hour

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)

- 13. Consideration of approval of FY 2022/2023 Certified and Classified Personnel, Substitute Personnel, and Coaches per the attached list, including the following:

Name	Position	Effective Date
Carlson, Annette	Food Service Lead	04/17/2023
Gutierrez, Stephanie	Accounting Specialist	03/24/2023
Martinez, Salud	Elementary Office Manager	04/17/2023
Ruth, Chandler	Classified Substitute	03/20/2023
Santos, Kenia	Classified Substitute	03/20/2023

- 14. Consideration of approval of the following staff resignations/retirements/terminations:

Name	Position	Effective Date
Castaneda, Stephannya	Custodian	04/06/2023
McCabe, David	Elementary Teacher	04/06/2023
McCauley, Darlene	Superintendent/Secondary Principal	06/30/2023
Santos, Kenia	Food Service Lead	03/09/2023
Stanfield, Genie	Elementary Teacher	05/24/2023

- 15. Consideration of approval of FY 2023/2024 Certified Personnel as per the attached list, including the following:

Name	Position	Effective Date
Allen, Mike	Elementary School Teacher	08/02/2023
Beig, Kimberly	SPED Director / Elementary Teacher	08/02/2023
Cowley, Ryan	Jr/Sr High School Teacher	08/02/2023
Durrant, John	Elementary School Teacher	08/02/2023
Edwards, Cheryl	Jr/Sr High School Teacher	08/02/2023
Fjeld, Shannon	Elementary School Teacher	08/02/2023
Gonzales, Savanna	Elementary School Teacher	08/02/2023
Hatfield, Clark	Jr/Sr High School Teacher	08/02/2023
Knowlden, Jana	Elementary School Teacher	08/02/2023
Langston, Laura	Jr/Sr High School Teacher	08/02/2023
Leany, Kevin	Jr/Sr High School Teacher	08/02/2023
Leavitt, David	Jr/Sr High School Teacher	08/02/2023



Lefler, Dwayne	Jr/Sr High School Teacher	08/02/2023
McMillan, Gareth	Elementary School Teacher	08/02/2023
Okelberry, Jyll	Jr/Sr High School Counselor	08/02/2023
Peacock, Bruce	Elementary School Teacher	08/02/2023
Pickett, Haley	Elementary School Teacher	08/02/2023
Rauterkus, Rebel	Jr/Sr High School Teacher	08/02/2023
Reynolds, Jami	Jr/Sr High School Teacher	08/02/2023
Zarate, Isela	Elementary School Teacher	08/02/2023
Zuk, Kortney	Elementary School Teacher	08/02/2023

16. Consideration of approval of an annual phone allowance for the 2023/2024 School year for the following positions:
  - a. Sheree Goessman, Human Resources Director/District Secretary
  - b. Steve Feick, Athletic Director
17. Consideration of approval of the 2023/2024 Stipend List with names.

## **ACTION ITEMS AND/OR DISCUSSION**

18. Consideration of approval of a request from Bradley Francis for an extension of non-paid leave.
  - \*The Board may vote to go into Executive Session pursuant to ARS § 38-431.03 (A)(1) to discuss this item.
19. Consideration of approval Beaver Dam Jr/Sr High School Fees for 2023/2024 School Year and authorization to allow the School Principal to waive the fees as deemed fit.
  - a. Student Activity Fee - \$30 during Early Registration and \$40 after Early Registration.
  - b. Pay to Play Fee of \$25.00.
  - c. PE Uniform Fee of \$15.00.
20. Consideration of approval of a \$25 Beaver Dam Elementary School Student Activity Fee for FY 2023/2024 and authorization to allow the School Principal to waive the fees as deemed fit.
21. Discussion and possible action regarding the Classified Work Calendars for the 2023/2024 School Year.
22. Consideration of approval of purchasing a Door Intercom System through Verkada.
23. Consideration of approval of purchasing cellphones for certain members of staff through T-Mobile.
24. Consideration of approval of an amendment to the contract between Littlefield Unified School District and Root For Kids for FY 2023/2024.



25. Consideration of approval of an amendment to the lease agreement with Virgin River Domestic Waste Water Improvement District for FY 2023/2024.
26. Discussion and possible action regarding Superintendent/Secondary Principal search and approving ASBA as an emergency vendor.
27. Consideration of approval of FY 2023/2024 Administrative & Director Personnel Contracts as per the attached list, including the following:
  - a. Jeremy Clarke, Elementary Principal.
  - b. Kevin Boyer, Business Manager.
  - c. Christy Lindberg, Dean of Students.
  - d. Rigo Cobian, Director of Facilities and Maintenance.
  - e. Consuelo Avila, Director of Food Services

\* The Board may vote to go into Executive Session pursuant to ARS § 38-431.03 (A)(1) to discuss some or all of these items.
28. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

29. News articles about the schools.
30. Upcoming Governing Board Conferences:
  - a. ASBA I Don't Understand: Engagement and the Importance of Home Language (Virtual) – April 26, 4:00 p.m.-5:00 p.m.
  - b. ASBA Students Have Rights (Virtual) – May 10, 4:00 p.m. – 5:00 p.m.
31. School Calendar 2022/2023

## **EXECUTIVE SESSION**

The Board may move to discuss items in an Executive Session pursuant to ARS §38-431.01 (A)(1), (3) and (4), which authorizes discussion and consideration of employment, assignment, appointment, promotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of the District.

1. Motion to adjourn to executive session.
2. Motion to return to open meeting to vote on items discussed in Executive Session, as needed.

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347-5486 twenty-four hours in advance.*

**THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:**

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*



2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)